# FY16 County Executive Community Collaboration Grants - FAQ

Q: <u>What is the application deadline for the Executive's Community Collaboration Grants?</u>
A: Application deadline is January 13, 2015 for County Executive's Community Collaboration Grants.

Q: <u>What are the eligibly requirements?</u>
A: Any organization, institution or association incorporated as a private, not-for-profit organization designated under 501(c)3 of the Internal Revenue Service that provides services or activities in Montgomery County is eligible to apply. Grants will be awarded for projects in Montgomery County only. Organization headquarters can be outside of Montgomery County as long as the organization demonstrates that the activities and services supported by grant funds benefit Montgomery County residents. For FY16, priority consideration will be given to safety net services, services to at-risk senior citizens, and out-of-school time activities for youth

Q: <u>Does a non-profit need to submit a 501(c)3 Internal Revenue Service letter each year?</u>
A: To complete the online grant application, you must submit your organization's Internal Revenue Service (IRS) Federal Tax ID number. That number will be automatically checked against the IRS database to ensure that the organization is in good standing as well as provide proof of the legal entity name. You will not be able to submit an application without a validated Federal Tax ID number.

Q: <u>Can a non-profit submit a letter instead of the online application?</u>
A: No. The Office of Management and Budget only accepts applications completed through our online system.

Q: <u>Is the online application a joint application for both the County Council and County Executive grant programs?</u>
A: While both applications are similar and we're using the same online system, it is not a joint application. Applicants for Council Grants must apply directly to the County Council process.

Q: <u>Are these the only grants for which an organization can apply to receive funding from the County?</u>
A: No.  County Executive's Community Collaboration Grants may be included in the County Executive's Recommended Budget to support non-profit organizations delivering services consistent with the County Executive's mission.  County funding for non-profits may also be included as part of the following:

- Health and Human Services Community Service Grants
- Housing and Community Affairs - Community Development Block Grant
- County Council Grants

Q: <u>How much can an organization ask for in an application?</u>
A: There is no maximum or minimum for the County Executive's Community Collaboration Grant program.

Q: <u>Can a non-profit submit multiple grant requests in one application for the County Executive's Community Collaboration Grants?</u>

A: No, only one request per application. However, an organization can submit additional applications for different requests.

Q: <u>What if I need to make changes to the application after I have completed the online application?</u>
A: You may edit and save your application at any time before submission. Once the application is submitted, it will be locked for editing. If there are major errors in the application after submission, please e-mail <u>execgrants@montgomerycountymd.gov</u>.

Q: <u>How do I get a confirmation that my online application was received?</u>
A: You will receive a confirmation email immediately following submission of your application.

Q: <u>Who can I reach out to if I have questions?</u>
A: There is a completed online sample available for your reference. If you have other questions please e-mail <u>exec.grants@montgomerycountymd.gov</u>.